



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE MEDICAL DIRECTOR
LOK NAYAK HOSPITAL, NEW DELHI-110002
(MEDICAL RECORD DEPARTMENT)

F.7/LNH/MRD/WEEDOUT/2026/2115

Date: 19/06/2026

CIRCULAR

It is hereby informed that the Inpatient (IPD) Non-MLC Medical Records/Case Sheets pertaining to the period from 01.01.2015 to 31.12.2015 have been weeded out and the process for lifting of the weeded-out records has been initiated with the prior approval of the Competent Authority.

In case any individual, department, or other concerned authority wishes to retain any Inpatient (IPD) Non-MLC Medical Record/Case Sheet falling within the period 01.01.2015 to 31.12.2015, a written request specifying the relevant C.R. Number(s) may be submitted to the undersigned **within two weeks from the date of issue of this circular.**

No request received after the stipulated period shall be entertained. Thereafter, the weeded-out records shall be lifted by the approval of the Competent Authority.


MOI/C, MRD

Date: 19/06/2026

F.7/LNH/MRD/WEEDOUT/2026/2115

1. PS to Medical Director, LNH for information
2. PS to AMS (A)/HOO, LNH.
3. PS to AMS (Medical), LNH.
4. All HODs, LNH.
5. Public Information Officer (PIO), LNH.
6. MOI/C (IT), LNH, with the request to upload the circular on the official website of the hospital.
7. Nursing Superintendent, LNH.
8. Guard file


MOI/C, MRD