

MOST IMMEDIATE/OUT TODAY

GOVERNMENT OF NCT OF DELHI
OFFICE OF THE DIRECTOR (ADMN)
LOK NAYAK HOSPITAL: NEW DELHI-110 002

No. F.PA/Dir(A)/LNH/2023-24/ 131
& F.40/Misc(Sr.Nsg.Officer)/E-III/LNH

Dated: 15/12/2023.

OFFICE ORDER

It is being observed that PUCs i.e., Joining, ELs, MLs or any other communication/PUCs concerning service matters relating to Nursing Staff are directly marked to the Section Officer (E-III) surpassing/bypassing all other appropriate channel above him. This often results in such important matters not being brought into the knowledge of Director (A) that needs immediate attention and timely disposal. This is not only violation of rules but also affects the working of the department immensely and the most sufferers due to this practice being followed are the Nursing Staff whose service matters are under consideration in such PUCs. It is pertinent to mention here that a number of nursing officers who were unauthorisedly absent or resigned were being paid salary and allowances despite their long absence and now it is an uphill task to make recovery from them. Had their unauthorized absence and/or resignation were in the knowledge of the Director (A) this situation could have been averted by taking timely action.

The Nursing Superintendent is hereby directed that henceforth all communications in respect of Nursing Staff shall directly be marked to the Director (Admn) so that things may come into his knowledge and instructions on such PUCs/communications can be passed to the officers concerned for their timely disposal as per rule.

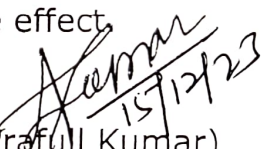
It is further observed that in many cases where MACPs/Promotions have been granted long back and orders have been issued, individual pay

Akumar
15/12/23

fixation orders in such cases have not been completed till date. A number of nursing staff are approaching to the undersigned for arrear of salary and allowances post grant of MACPs/Promotions to them. On an inquiry, it is revealed that salary fixation in such individual cases has not been done despite lapse of considerable time for the reason unknown.

Nursing Superintendent is also required to advise the Nursing staff to whom MACP/Promotion have been granted in recent or distant past but the effect of salary hike has not come into their monthly salary till now, to make a representation before the Director (Admn) immediately so that their salary fixation issues post MACP/promotion can be resolved.

The above directions shall come into force with immediate effect.

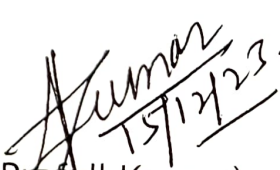

(Dr. Prafull Kumar)
Director (Admn)

No. F.PA/Dir(A)/LNH/2023-24/

Dated:

Copy for information and necessary action to:

1. AMS (STC)
2. Administrative Officer
3. Nursing Superintendent, LNH
4. Section Officers - SO/E-III
5. Asstt. Programmer, IT Cell, LNH for uploading this OO on official website
6. PS to Medical Director for kind information of worthy MD
7. Nursing Staff-through Nursing Superintendent
8. Guard File


(Dr. Prafull Kumar)
Director (Admn)