

OFFICE OF THE DIRECTOR PROFESSOR AND
HEAD OF DEPARTMENT (ENT)
MAMC, NEW DELHI – 110 002

F.No./MAMC/ENT/Misc/2025/159

Dated:- 02/04/25

WALK-IN-INTERVIEW

A walk-in-interview for appointment of **one Data Entry Operator** on temporary basis in the department of ENT under the Speech & Hearing facility of AIISH until the vacancy is filled will be held as per the following details:

Time & Date of walk-in-interview: 15TH April 2025 at 02:00 pm

Venue: Office of Department of ENT, Room No. 316, B. L. Taneja Block, Maulana Azad Medical College & Associated Lok Nayak Hospital New Delhi-110002

Timing of verification of documents/ certificate: 11:00 am

Number of Vacancy: 01

Tenure: till the vacancy is filled on regular basis

Pay scale: Monthly salary of Rs. 21,216.00 (in hand salary: Rs 18,510.00 & Provident Fund (PF): Rs 2,706.00). The salary will be disbursed by AIISH, Mysore

Essential Qualification/ eligibility:

- 1) Should have completed graduate (any) studies with a proficiency in computer skills, typing abilities, and data entry.
- 2) Familiarity in using MS Office, Excel, & Power Point.

How to apply Suitable and desirous candidates fulfilling educational qualification/ eligibility conditions should appear for a walk-in-interview with their application along with original certificates and one set of attested photocopies of relevant documents including certificate in support of age qualification, mark sheets of all professional exams, caste certificate & experience etc. and two passport size photographs. No TA/DA will be paid to the candidates for attending the interview. In case of any legal dispute, the jurisdiction of court will be Delhi/ New Delhi.

The Director, AIISH, Mysore/ HOD ENT MAMC reserve the right of any amendment, cancellation & changes of this advertisement in whole or in part, without assigning any reason.

Dr. RAVI MEHER
Director Professor & Head
Dept. of ENT & Head-Neck Surgery
Maulana Azad Medical College
& Associated L.N. Hospital
Govt. of NCT of Delhi
New Delhi-110002

Copy To:

✓ 1) The Medical Director, LNH with request to allow uploading on Lok Nayak Hospital website.

2) Notice Board

MAMC (IT)

02/04/25

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